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This Notice Expires 2 January 1955

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NOTICE
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STATINTL

PERSONNEL
6 December 1954

HOURS OF WORK

CHRISTMAS AND NEW YEAR'S

1. The number of employees required to perform work on Saturday, 25 December 1954 and Saturday, 1 January 1955 will be kept to the minimum necessary to meet Agency requirements based on the usual Sunday work force.

2. Supervisors are urged to grant leave during this holiday season to all employees who desire it and can be spared without unduly impairing the operations of the office concerned.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

L. K. WHITE
Deputy Director
(Administration)

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SA/DDA:RBS:hh (30 Nov 54)

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54

WASHINGTON (AP) - PRESIDENT EISENHOWER CAME UP TODAY WITH A HOLIDAY GIFT FOR FEDERAL EMPLOYEES--A FULL DAY OFF ON DEC. 24 AND A HALF-DAY ON DEC. 31.

THE PRESIDENT SIGNED AN EXECUTIVE ORDER PROVIDING FOR THE TIME OFF FOR WORKERS IN THE DISTRICT OF COLUMBIA AND IN FEDERAL AGENCIES ELSEWHERE IN THE COUNTRY.

THE ORDER APPLIES TO ALL EMPLOYEES EXCEPT THE FEW WHOSE JOBS MAKE IT NECESSARY FOR THEM TO WORK OVER THE HOLIDAYS.

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